

Briefing Note

Erie St. Clair LHIN Briefing Note Senior Staff Expenses

ISSUE: LHIN Posting of Travel, Meal and Hospitality Expenses for: Q3, 2020-21

Summary:

Provide a high-level summary of the expenses that were submitted in that quarter:

- List of Senior Staff (for expenses paid in the quarter)

Summary ESC LHIN Expense Report		
Erie St. Clair LHIN - Posted Expenses for Senior Staff & Board Members		
Fiscal Year:	2020-21	
Quarter:	Q3 = 01Oct2020 to 31Dec2020 (expenses paid during this period)	
Name:	All Board & Staff	
Name	Title	\$
Cathy Kelly	Vice President, Home & Community Care	\$ 228.07
Grand Total		\$ 228.07

- Identify any low cost items – Under \$5 – **N/A.**
- Identify any items that exceed the maximum amount stipulated in the Travel, Meal and Hospitality Directive (eg: Dinner expense amount exceeding maximum stipulated in Directive) **N/A**
- Identify any travel outside the province – Provide rationale – **N/A**

Contentious Issues:

- Briefly identify contentious issues (eg: International travel that did not receive appropriate approval) – **None identified**

Communications/Issues Management Strategy:

- Provide an outline of Communications/Issues Management Strategy to be implemented by the LHIN to mitigate any potential contentious issues that may arise from the posting of expenses. – **None expected.**

Attachments:

Submit all approved Travel, Meal and Hospitality expenses as they will appear online as an attachment to the briefing note.

See attached.

Briefing Note

**Erie St. Clair LHIN Briefing Note
Senior Staff Expenses**

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Note: Do not include any personal or confidential information in the Briefing Note

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