

Briefing Note

**Erie St. Clair HCCSS Briefing Note
Senior Staff Expenses**

ISSUE: HCCSS Posting of Travel, Meal and Hospitality Expenses for: Q1, 2022-23

Summary:

Provide a high-level summary of the expenses that were submitted in that quarter:

- List of Senior Staff (for expenses paid in the quarter)

| Summary ESC HCCSS Expense Report | | |
|--|---|------------------|
| Erie St. Clair HCCSS - Posted Expenses for Senior Staff & Board Members | | |
| Fiscal Year: | 2022-23 | |
| Quarter: | Q1 = 01Apr2022 to 30Jun2022 (expenses paid during this period) | |
| Name: | All Board & Staff | |
| Name | Title | \$ |
| Cathy Kelly | Vice President, Home & Community Care | \$ 244.17 |
| Grand Total | | \$ 244.17 |

- Identify any low cost items – Under \$5 – **N/A**.
- Identify any items that exceed the maximum amount stipulated in the Travel, Meal and Hospitality Directive (eg: Dinner expense amount exceeding maximum stipulated in Directive) **N/A**
- Identify any travel outside the province – Provide rationale – **N/A**

Contentious Issues:

- Briefly identify contentious issues (eg: International travel that did not receive appropriate approval) – **None identified**

Communications/Issues Management Strategy:

- Provide an outline of Communications/Issues Management Strategy to be implemented by the LHIN to mitigate any potential contentious issues that may arise from the posting of expenses. – **None expected.**

Attachments:

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Submit all approved Travel, Meal and Hospitality expenses as they will appear online as an attachment to the briefing note.

See attached.

Note: Do not include any personal or confidential information in the Briefing Note

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