

**South West LHIN  
Board and Senior Staff Expenses  
Briefing Note**

**ISSUE:**

South West LHIN Posting of Travel, Meal and Hospitality Expense for Quarter 1 - Fiscal Year 2019/20

**Summary:**

1. Provide a high-level summary of the expenses that were submitted in this quarter.

**Total of all expenses:** \$ 5,720.53

**Total of each individual's expenses:**

Renato Discenza	\$ 818.45	CEO
Mark Brintnell	\$ 341.53	Vice President, Quality, Performance & Accountability
Hilary Anderson	\$ 1,864.37	Vice President, Corporate Services & Human Resources
Daryl Nancekivell	\$ 1,314.98	Vice President, Home & Community Care
Lynn Hinds	\$ 1,381.20	Interim Vice President, Strategy, System Design and Integration
	<u><u>\$ 5,720.53</u></u>	

2. Identify any items that exceed the maximum amount stipulated in the Travel, Meal and Hospitality Directive (eg: Dinner expense amount exceeding maximum stipulated in Directive)

N/A

3. Identify any travel outside the province – Provide rationale

N/A

4. Identify any conferences attended by board members/staff

N/A

5. Identify any low cost items - Under \$5

**Parking fees**

6. Contentious Issues:

N/A

7. Communications/Issues Management Strategy:

Provide an outline of Communications/Issues Management Strategy to be implemented by the LHIN to mitigate any potential contentious issues that may arise from the posting of expenses.

N/A

**Additional notes:**

Travel expenses include subway tokens, parking, gas for rental car, internet access at hotels.

Please note that LHIN Board and Staff did consider rental cars when travelling greater than 200 km in the same day.

Where possible, rental cars were used.

Prepared by: Ryan Cruickshank, Financial Analyst, Corporate Services  
LHIN: South West LHIN  
Phone: 519-641-5932  
Date Originated: 12-Aug-19

South West LHIN Q1

Name	Position	Purpose	Start Date	End Date	Destination	Attendees	Air Fare	Other Transportation	Accommodation	Meals	Other Expenses	TOTAL
Nom	Titre	But	Date de debut	Date de fin	Destination	Participants	Tarif aerien	Autre mode de transport	Hebergement	Repas	Autres depenses	TOTAL
Renato Discenza	Interim CEO	Attendance at LHIN/Board/Committee Meeting	2-Apr-19	2-Apr-19	Toronto			\$ 108.48				\$ 108.48
Renato Discenza	Interim CEO	Attendance at Community Consultation/Engagement	9-Apr-19	9-Apr-19	Owen Sound			\$ 164.80				\$ 164.80
Renato Discenza	Interim CEO	Attendance at Community Consultation/Engagement	16-Apr-19	16-Apr-19	Toronto			\$ 92.66				\$ 92.66
Renato Discenza	Interim CEO	Attendance at LHIN/Board/Committee Meeting	23-Apr-19	23-Apr-19	London			\$ 7.20				\$ 7.20
Renato Discenza	Interim CEO	Attendance at Health Service Provider Meeting	30-Apr-19	30-Apr-19	Exeter			\$ 37.60				\$ 37.60
Renato Discenza	Interim CEO	Attendance at Health Service Provider Meeting	3-May-19	3-May-19	Seaforth			\$ 58.00				\$ 58.00
Renato Discenza	Interim CEO	Attendance at LHIN/Board/Committee Meeting	8-May-19	8-May-19	Toronto			\$ 120.91				\$ 120.91
Renato Discenza	Interim CEO	Attendance at LHIN/Board/Committee Meeting	10-May-19	10-May-19	Stratford			\$ 48.80				\$ 48.80
Renato Discenza	Interim CEO	Attendance at LHIN/Board/Committee Meeting	21-May-19	21-May-19	St. Thomas			\$ 22.80				\$ 22.80
Renato Discenza	Interim CEO	Attendance at LHIN/Board/Committee Meeting	27-May-19	27-May-19	Toronto			\$ 157.20				\$ 157.20
Renato Discenza	Interim CEO	Attendance at Community Consultation/Engagement	7-Jun-19	7-Jun-19	Toronto			\$ 156.80				\$ 156.80
Renato Discenza	Interim CEO	Attendance at Health Service Provider Meeting	17-Jun-19	17-Jun-19	London			\$ 5.60				\$ 5.60
Renato Discenza	Interim CEO	Attendance at Health Service Provider Meeting	21-Jun-19	21-Jun-19	Seaforth			\$ 60.00				\$ 60.00
							\$ -	\$ 818.45	\$ -	\$ -	\$ -	\$ 818.45

South West LHIN Q1

Name	Position	Purpose	Start Date	End Date	Destination	Attendees	Air Fare	Other Transportation	Accommodation	Meals	Other Expenses	TOTAL
Nom	Titre	But	Date de debut	Date de fin	Destination	Participants	Tarfit aerien	Autre mode de transport	Hebergement	Repas	Autres depenses	TOTAL
Mark Brintnell	Vice President, Quality, Performance and Accountability	Attendance at LHIN/Board/Committee Meeting	1-Mar-19	1-Mar-19	Stratford			\$ 12.25				\$ 12.25
Mark Brintnell	Vice President, Quality, Performance and Accountability	Attendance at LHIN/Board/Committee Meeting	20-Mar-19	20-Mar-19	Strathroy			\$ 33.53				\$ 33.53
Mark Brintnell	Vice President, Quality, Performance and Accountability	Attendance at LHIN/Board/Committee Meeting	30-Apr-19	30-Apr-19	Exeter			\$ 27.60				\$ 27.60
Mark Brintnell	Vice President, Quality, Performance and Accountability	Attendance at LHIN/Board/Committee Meeting	21-May-19	21-May-19	St. Thomas			\$ 54.00				\$ 54.00
Mark Brintnell	Vice President, Quality, Performance and Accountability	Attendance at LHIN/Board/Committee Meeting	22-May-19	22-May-19	St. Thomas			\$ 39.20				\$ 39.20
Mark Brintnell	Vice President, Quality, Performance and Accountability	Attendance at LHIN/Board/Committee Meeting	30-May-19	30-May-19	Woodstock			\$ 41.60				\$ 41.60
Mark Brintnell	Vice President, Quality, Performance and Accountability	Attendance at LHIN/Board/Committee Meeting	12-Jun-19	12-Jun-19	London						\$ 9.35	\$ 9.35
Mark Brintnell	Vice President, Quality, Performance and Accountability	Attendance at LHIN/Board/Committee Meeting	21-Jun-19	21-Jun-19	Seaforth			\$ 37.20				\$ 37.20
Mark Brintnell	Vice President, Quality, Performance and Accountability	Attendance at LHIN/Board/Committee Meeting	25-Jun-19	25-Jun-19	St. Thomas			\$ 54.40				\$ 54.40
Mark Brintnell	Vice President, Quality, Performance and Accountability	Attendance at LHIN/Board/Committee Meeting	27-Jun-19	27-Jun-19	London			\$ 32.40				\$ 32.40
							\$ -	\$ 332.18	\$ -	\$ -	\$ -	\$ 341.53

South West LHIN Q1

Name	Position	Purpose	Start Date	End Date	Destination	Attendees	Air Fare	Other Transportation	Accommodation	Meals	Other Expenses	TOTAL
Nom	Titre	But	Date de debut	Date de fin	Destination	Participants	Tarif aerien	Autre mode de transport	Hebergement	Repas	Autres depenses	TOTAL
Hilary Anderson	Vice President, Corporate Services	Attendance at Health Service Provider Meeting	1-Apr-19	9-Apr-19	Toronto			\$ 192.51	\$ 1,029.48	\$ 167.50		\$ 1,389.49
Hilary Anderson	Vice President, Corporate Services	Attendance at Stakeholder Meeting	2-May-19	2-May-19	Stratford			\$ 49.60				\$ 49.60
Hilary Anderson	Vice President, Corporate Services	Attendance at Stakeholder Meeting	3-May-19	3-May-19	Seaforth			\$ 62.40				\$ 62.40
Hilary Anderson	Vice President, Corporate Services	Attendance at LHIN/Board/Committee Meeting	21-May-19	21-May-19	St. Thomas			\$ 24.80				\$ 24.80
Hilary Anderson	Vice President, Corporate Services	Attendance at LHIN/Board/Committee Meeting	28-May-19	28-May-19	Toronto			\$ 199.42		\$ 12.50		\$ 211.92
Hilary Anderson	Vice President, Corporate Services	Attendance at LHIN/Board/Committee Meeting	30-May-19	30-May-19	London						\$ 12.00	\$ 12.00
Hilary Anderson	Vice President, Corporate Services	Attendance at LHIN/Board/Committee Meeting	14-Jun-19	14-Jun-19	Stratford			\$ 51.76				\$ 51.76
Hilary Anderson	Vice President, Corporate Services	Attendance at LHIN/Board/Committee Meeting	21-Jun-19	21-Jun-19	Seaforth			\$ 62.40				\$ 62.40
						\$ -	\$ -	\$ 642.89	\$ 1,029.48	\$ 180.00	\$ 12.00	\$ 1,864.37

South West LHIN Q1

Name	Position	Purpose	Start Date	End Date	Destination	Attendees	Air Fare	Other Transportation	Accommodation	Meals	Other Expenses	TOTAL
Nom	Titre	But	Date de debut	Date de fin	Destination	Participants	Tarif aerien	Autre mode de transport	Hebergement	Repas	Autres depenses	TOTAL
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at LHIN/Board/Committee Meeting	3-Apr-19	3-Apr-19	Ingersoll			\$ 32.40				\$ 32.40
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at Health Service Provider Meeting	9-Apr-19	9-Apr-19	London			\$ 5.60			\$ 6.00	\$ 11.60
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at Stakeholder Meeting	10-Apr-19	10-Apr-19	Stratford			\$ 50.00			\$ 5.00	\$ 55.00
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at Health Service Provider Meeting	17-Apr-19	18-Apr-19	Owen Sound, Nawash, London			\$ 208.40	\$ 171.76	\$ 45.00		\$ 425.16
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at LHIN/Board/Committee Meeting	23-Apr-19	23-Apr-19	London			\$ 7.60				\$ 7.60
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at Health Service Provider Meeting	30-Apr-19	30-Apr-19	Exeter, Stratford, London			\$ 63.20				\$ 63.20
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at Stakeholder Meeting	3-May-19	3-May-19	Seaforth			\$ 62.40				\$ 62.40
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at Health Service Provider Meeting	7-May-19	7-May-19	London						\$ 5.00	\$ 5.00
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at LHIN/Board/Committee Meeting	10-May-19	10-May-19	Stratford			\$ 49.60				\$ 49.60
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at LHIN/Board/Committee Meeting	21-May-19	21-May-19	St. Thomas			\$ 24.80				\$ 24.80
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at LHIN/Board/Committee Meeting	23-May-19	23-May-19	Toronto			\$ 280.24				\$ 280.24
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at Stakeholder Meeting	28-May-19	28-May-19	London						\$ 12.00	\$ 12.00
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at Stakeholder Meeting	3-Jun-19	3-Jun-19	Clinton			\$ 64.80				\$ 64.80
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at LHIN/Board/Committee Meeting	6-Jun-19	6-Jun-19	Chatham			\$ 95.20				\$ 95.20
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at Health Service Provider Meeting	14-Jun-19	14-Jun-19	Stratford			\$ 50.40				\$ 50.40
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at LHIN/Board/Committee Meeting	20-Jun-19	20-Jun-19	Stratford			\$ 49.60				\$ 49.60
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at LHIN/Board/Committee Meeting	21-Jun-19	21-Jun-19	Seaforth			\$ 62.40				\$ 62.40
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at LHIN/Board/Committee Meeting	24-Jun-19	24-Jun-19	St. Thomas			\$ 24.80				\$ 24.80
Lynn Hinds	Interim Vice President Strategy, System Design and Integration	Attendance at LHIN/Board/Committee Meeting	25-Jun-19	25-Jun-19	London						\$ 5.00	\$ 5.00
							\$ -	\$ 1,131.44	\$ 171.76	\$ 45.00	\$ 33.00	\$ 1,381.20

South West LHIN Q1

Name	Position	Purpose	Start Date	End Date	Destination	Attendees	Air Fare	Other Transportation	Accommodation	Meals	Other Expenses	TOTAL
Nom	Titre	But	Date de debut	Date de fin	Destination	Participants	Tarif aerien	Autre mode de transport	Hebergement	Repas	Autres depenses	TOTAL
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at Health Service Provider Meeting	3-Apr-19	4-Apr-19	Walkerton, Chesley			\$ 140.80	\$ 176.28			\$ 317.08
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at Health Service Provider Meeting	10-Apr-19	10-Apr-19	Stratford, Seaforth			\$ 72.00				\$ 72.00
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at Health Service Provider Meeting	11-Apr-19	11-Apr-19	Woodstock			\$ 48.80				\$ 48.80
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at Stakeholder Meeting	12-Apr-19	12-Apr-19	St. Thomas			\$ 24.80				\$ 24.80
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at Stakeholder Meeting	6-May-19	6-May-19	London						\$ 10.00	\$ 10.00
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at Health Service Provider Meeting	7-May-19	7-May-19	Toronto			\$ 19.75		\$ 19.75		\$ 39.50
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at Stakeholder Meeting	9-May-19	9-May-19	Ingersoll			\$ 39.20				\$ 39.20
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at Stakeholder Meeting	16-May-19	16-May-19	Owen Sound			\$ 163.20				\$ 163.20
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at LHIN/Board/Committee Meeting	21-May-19	21-May-19	St. Thomas			\$ 24.80				\$ 24.80
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at Health Service Provider Meeting	24-May-19	24-May-19	Listowel			\$ 80.00				\$ 80.00
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at Health Service Provider Meeting	28-May-19	28-May-19	Strathroy			\$ 28.00				\$ 28.00
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at Health Service Provider Meeting	30-May-19	30-May-19	Woodstock			\$ 48.80			\$ 12.00	\$ 60.80
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at Health Service Provider Meeting	31-May-19	31-May-19	Strathroy			\$ 28.00				\$ 28.00
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at Stakeholder Meeting	3-Jun-19	3-Jun-19	Hanover			\$ 124.00				\$ 124.00
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at Health Service Provider Meeting	4-Jun-19	4-Jun-19	London						\$ 6.00	\$ 6.00
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at LHIN/Board/Committee Meeting	12-Jun-19	12-Jun-19	Seaforth			\$ 62.40				\$ 62.40
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at Health Service Provider Meeting	13-Jun-19	13-Jun-19	Walkerton			\$ 124.00				\$ 124.00
Daryl Nancekivell	Vice President, Home and Community Care	Attendance at Stakeholder Meeting	21-Jun-19	21-Jun-19	Seaforth			\$ 62.40				\$ 62.40
							\$ -	\$ 1,090.95	\$ 176.28	\$ 19.75	\$ 28.00	\$ 1,314.98