

Approved Minutes

Champlain LHIN Board
September 24, 2014 - 1:00 p.m.

Champlain LHIN Office
1900 City Park Drive, Suite 500

Board Members in Attendance: Wilbert Keon (Chair) Jocelyne Beauchamp, David Somppi, Alexa Brewer, Randy Reid, Yvonne Boyer, Elaine Ashfield, Linda Keen

Regrets: Marie Biron

Staff Members in Attendance: Chantale LeClerc (CEO), Maureen Taylor-Greenly, Cal Martell, Elaine Medline, Eric Partington, Brian Schnarch.

Guests:

Tim Simboli, Executive Director, Canadian Mental Health Association
Jacques Lemelin, Primary Care Lead, Champlain LHIN

1. The meeting is called to order at 1:00 p.m.
2. **THAT members attending this meeting move into a Closed Session pursuant to the following exceptions of LHINS set out in s.9(5) of the Local Health Integration Act, 2006:"**

Time
Allotted:
1:00-2:00

X **Personal or public interest**
X **Personnel matters**

- To approve confidential minutes from August 27, 2014;
- To receive confidential information related to the CEO's monthly report;
- To receive confidential information from the Chair's monthly report;

AND further that the following individuals be permitted to attend for these items;

Chantale LeClerc
Sylvie Bleau
Maureen Taylor-Greenly
Cal Martell
Elaine Medline
Carole Ouellette

- **Also to receive a report from the CEO Performance Evaluation and Compensation Committee (meeting of September 10);**

AND further that the following individuals be permitted to attend for a portion of these items;

Chantale LeClerc

MOVED: Jocelyne Beauchamp / SECONDED: Yvonne Boyer
ALL IN FAVOUR

CARRIED

Time Allotted:
2:00 – 2:30

MEMBERS OF THE PUBLIC ARE INVITED TO COME IN THE BOARDROOM AND MEET BOARD MEMBERS – 20 MINUTE BREAK

Welcome & Introductions

3. The meeting resumes at 2:30 p.m.

One minute of silence is observed. Dr. Keon asks members of the public to introduce themselves. Dr. Keon and Jocelyne Beauchamp welcome observers in both official languages and remind them about the rules of engagement of our public board meeting. Linda Keen and Dr. Keon, departing Board Directors, are presented with a certificate of appreciation for their contributions to the Champlain LHIN. Both Ms. Keen and Dr. Keon thank LHIN senior management, staff and Board Directors for their work, dedication and support during their tenure.

4. **Declaration of Conflict of Interest:**

- D. Somppi declares a possible conflict of interest regarding Pricewaterhouse Coopers.

5. **Approval of Agenda:**

There was one addition made to the Consent Agenda by the Governance Committee:

- To approve the terms of reference and work plan for 2014-15, as well as the annual summary report 2013-14 for the CEO Performance Evaluation and Compensation Committee.

There being no further revision, the agenda is approved as amended.

MOVED: Yvonne Boyer / SECONDED: Randy Reid
ALL IN FAVOUR

CARRIED

6. Consent Agenda

There being no request to remove items from the consent agenda and no question previously expressed by the Board, the following motion is tabled:

MOTION:

That the Board approves items listed on the consent agenda as distributed:

- 6.1 The draft Board Meeting Minutes, August 27, 2014;
- 6.2 The revised Champlain LHIN Annual Business Plan 2014-15;
- 6.3 The terms of reference and work plan for 2014-15, as well as the annual summary report 2013-14 for the CEO Performance Evaluation and Compensation Committee.

MOVED: Randy Reid / SECONDED: Linda Keen
ALL IN FAVOUR

CARRIED

The Chair has no issues to report in the public meeting regarding business conducted during the in-camera session held at 1300 and the Board agrees with the business conducted and information received. The Board also agrees that it is in the best interest of the Champlain LHIN that the business conducted and actions taken during the in-camera session are not to be reflected in the public minutes.

7. Build a strong foundation of integrated primary, home and community care

7.1 Proposal to Relocate Mental Health Services in Ottawa: Canadian Mental Health Association (CMHA) Pre-Capital Project

Time Allotted:
2:45- 3:15

Eric Partington provides a brief overview of the above-mentioned pre-capital project request and introduces guest speaker Tim Simboli Executive Director of Canadian Mental Health Association ([see slide deck available on our website](#)). The request is to renovate space in a new building that the organization is looking to purchase. The new facility will accommodate service growth and enhance access to mental health services.

During the question period clarification is provided that CMHA Ottawa works in partnership with Wabano Health Centre and offers community based programs that are relevant for aboriginal

peoples.

Discussion follows regarding the purchase of the new building against expansion and renovations of the existing building and the respective risks. The following clarification is made: Should the transaction for the new building fail and another suitable building is identified, another proposal will then be presented to the Champlain LHIN Board for its approval.

An amendment is tabled to the first bullet of the original motion:

- **Whereas** The Canadian Mental Health Association of Ottawa (CMHA Ottawa) is planning to purchase a building to re-locate its operations and anticipates that negotiations of an agreement for the purchase will close within 12 months;

MOVED: David Somppi / SECONDED: Linda Keen
ALL IN FAVOUR

CARRIED

MOTION (amended):

- **Whereas** The Canadian Mental Health Association of Ottawa (CMHA Ottawa) is planning to purchase a building to re-locate its operations and anticipates that negotiations of an agreement for the purchase will close within 12 months;
- **Whereas** The purchase of the building does not pose a significant risk to the sustainability of the services as defined by the accountability agreement between the LHIN and CMHA Ottawa
- **Whereas** CMHA Ottawa has submitted a pre-capital submission to renovate space in the new building;
- **Whereas** the proposed re-location of CMHA Ottawa & Project Upstream will result in improved accessibility and service delivery for clients;
- **Whereas** CMHA Ottawa and Project Upstream provide community mental health services to residents of the Champlain LHIN that are aligned with the LHIN's Integrated Health Services Plan (IHSP);

Be it resolved that the LHIN Board of Directors supports the program and service elements of the pre-capital proposal from CMHA Ottawa for the renovations of the space to accommodate service growth and enhanced access to mental health services

MOVED: David Somppi / SECONDED: Randy Reid
ALL IN FAVOUR

CARRIED

8. Improve coordination and transitions in care

There is no item under this priority presented today.

9. Increase coordination and integration of services among hospitals

There is no item under this priority presented today.

10. Enable our vision

10.1 Champlain LHIN Performance Scorecard

Time Allotted:
60 min
3:20- 4:10

For the first part of this item, Brian Schnarch, Director of System Performance and Analysis at the Champlain LHIN, presents highlights of the new report on performance for the first quarter of 2014-15 ([see slide deck available on our website](#)). The Board receives the presentation and is asked to share feedback on the report content and format, as well as approve the proposed indicator targets. The report includes 44 indicators in six domains that will help the Champlain LHIN monitor performance of the region's health system.

During the question period LHIN CEO and staff answer questions related to certain indicators. LHIN staff receives congratulations from the Board for its effort in developing this invaluable tool and new performance report format.

MOTION:

Be it resolved that the Board approves the proposed targets for Performance Scorecard and Champlain Board Report Indicators as presented.

MOVED: Linda Keen / SECONDED: Elaine Ashfield
ALL IN FAVOUR

CARRIED

For the second part of this item, a generative discussion takes place regarding strategies to influence primary care practice and outcomes. Chantale LeClerc explains that following each quarterly report, the Board will focus its attention on one or two particular area of performance. For this first quarter, primary care indicators will be the focus of the Board's discussion. Dr. Jacques Lemelin, Primary Care Lead in Champlain is present to help answer questions and guide the discussion. Brian Schnarch presents the primary care performance indicators and two questions are tabled to start the discussion:

- What levers, opportunities and strategies can the Champlain LHIN use to impact primary care and the primary care metrics?
- How does the LHIN view its own role with respect to primary care?

Some of the points discussed are as follows:

- Address the needs of the vulnerable population: Health Links is the lever/strategy being implemented to address access to primary care for high needs patients. It will also, in a later phase, be extended to address the needs of vulnerable populations.

- How to ensure better access to primary care: Our role is that of a facilitator/catalyst amongst service providers, to improve information sharing and break down silos. An example of a tactic the LHIN could use could include ensuring our website and that of service providers includes pertinent information for the public and physicians on how to access primary care, as well as links to Health Care Connect. The LHIN also plays an important role in the development of Health Links in our region.
- Suggestion for future generative discussions: LHIN staff should provide narratives to explain suggestions and/or options for the Board's consideration that could improve our performance. **ACTION: LHIN Staff/CEO.**
- It is important for the LHIN to monitor performance targets for primary care, even if it is not in the LHINs' mandate. These indicators demonstrate where the health care health system requires improvements.
- Continue to work with primary care networks, using the performance indicators to identify areas that require improvement.

10.2 Committee Report: Governance

Time Allotted:
4:10-4:35

Linda Keen, Chair of the Governance Committee presents a verbal summary of the meeting of September 10, 2014.

The Board is consulted regarding a proposal, tabled by the CEO, addressing the frequency of Board meetings. Explanation is provided that there have been a number of changes, over the last year, to Board related practices that have streamlined processes. These changes should allow more time for strategic discussions and enable the Board's work to be accomplished in less frequent meetings.

During the discussion, reservations are expressed by some Board Directors regarding the missed opportunities to hold our meetings in rural areas to connect with providers and members of the public. Clarification is provided that the Board will continue to work towards achieving its community engagement goals through other activities comprised in the Board's community engagement work plan. It is suggested that visits to providers could be organized during months when board meetings are not taking place, as well as considering hosting some Board education sessions in various venues outside the LHIN office, when appropriate. It is agreed to trial the proposed meeting schedule and re-visit this decision over the next fiscal year once the new Board Chair is appointed.

MOTION:

That the Champlain LHIN Board adopts the proposed calendar of Board meetings, but seeks to review this decision in a period of not more than one year, and

That the Board seeks to use other venues such as Board education sessions and community engagement activities to address the Board's community engagement aspects.

MOVED: Linda Keen / SECONDED: Jocelyne Beauchamp
One Abstention recorded.

CARRIED

10.3 CEO Performance Evaluation & Compensation Committee Report

This item will be addressed during the in-camera session.

10.4 Chair’s Verbal Report

Time Allotted:
4:35-4:37

Jocelyne Beauchamp, Acting Board Chair, reports that there is a LHIN Leadership meeting in Toronto this week. She will share with Board Directors details related to this meeting next week. The Board is reminded that the Board Chair position is open until September 26. Members of the public are encouraged to submit their application through the Public Appointment Secretariat’s website.

10.5 CEO’s Report

Time Allotted:
4:37

Chantale LeClerc clarifies that her monthly report will continue to be distributed every month even when there is no Board meeting.

There being no further questions, the motion is tabled for its adoption.

MOTION:

That the Board of Directors approves the CEO monthly report for the period of August 16 to September 12, 2014 as presented.

MOVED: Alexa Brewer / SECONDED: Yvonne Boyer
ALL IN FAVOUR

CARRIED

There being no further business the meeting is adjourned at 4:40 p.m.

MOVED: Linda Keen
ALL IN FAVOUR

CARRIED

Wilbert Keon
Chair, Board of Directors
Champlain Local Health Integration Network

Chantale LeClerc
CEO
Champlain Local Health Integration Network