



MINUTES OF THE BOARD OF DIRECTORS' MEETING

WEDNESDAY, DECEMBER 16, 2015

5:00 p.m. – 8:30 p.m.

Central West LHIN Office, 8 Nelson Street West, Suite 300
Brampton, Ontario

Board Members Present:	Maria Britto (Board Chair), John McDermid (Vice Chair), Lorraine Gandolfo, Ken Topping, Gerry Merkley, Pardeep Singh Nagra, Adrian Bitá, Jeff Payne
LHIN Staff Present:	Scott McLeod (CEO), David Colgan, Brock Hovey, Elizabeth Salvaterra, Tom Miller, Michele Williams
Regrets:	Suzan Hall (Board Member)
Guests:	Bonnie Cochrane, Director, Partner Development and Coach, Studer Group Canada Mitch Hagins, General Manager, Studer Group Canada

1.0 Call to Order

Maria Britto, Board Chair, called the Board Meeting to order at 5:00 p.m.

1.1 Approval of Agenda

MOVED by Gerry Merkley and **SECONDED** by Ken Topping, that the Regular Agenda for the Central West LHIN Board of Directors' meeting of Wednesday, December 16, 2015 be approved, as circulated.

CARRIED

1.2 Conflict of Interest

Maria Britto reminded Members of the need to declare a Conflict of Interest with respect to any items that could potentially place them in a conflict situation. There were no declarations.

Maria also reminded Members to observe some of the feedback from the previous board evaluation, specifically to please turn off all cell phones as there will be an opportunity to check messages during a brief break.

2.0 Consent Agenda

The Chair reminded Board Members that the process is that they can ask questions for clarification from the Consent Agenda, but if further discussion is required, the item will be pulled from the Consent Agenda and added to the Regular Agenda. There were no requests for further discussion on any of the items as presented within the Consent Agenda. Scott McLeod noted that all actions items as noted in the previous minutes had been addressed.

MOVED by Lorraine Gandolfo and SECONDED by Pardeep Singh Nagra, that the Central West LHIN Board of Directors approves the Consent Agenda, as circulated.

CARRIED

3.0 Report of the Board Chair and Chief Executive Officer

3.1 Report of the Board Chair

Maria provided a brief overview of the meetings and events she had attended over the last month and noted that she would provide a further update on LHIN Leadership Council discussions during the In-Camera Session.

She further advised that she had requested that a 'Year in Review' document be prepared for presentation at this meeting and Tom Miller, Director of Communications, will speak to this further under Item # 5.3.

3.2 Report of the Chief Executive Officer

Scott highlighted the overview of his detailed monthly report noting the following areas:

Peel and Waterloo CMHAs

These two organizations are continuing the discussions to consider a realignment of the service delivery model.

Peace Ranch/Supportive Housing in Peel

This integration is moving along well and the Central West LHIN has approved one-time funding to support the full integration.

Central West LHIN Quality Lead

An offer has been made to the successful candidate for the full-time position of Quality Lead for the Central West LHIN. It is expected that the successful candidate will assume the position in January, 2016.

Auditor General Report

The Auditor General's annual report has been released and includes three health-care related sets of recommendations; one for LHINs, one for CCACs, and one for the Long Term Care sector. Scott noted that the LHIN and CCAC documents had been included in this month's Consent Agenda for information and advised that further discussion on the LHIN recommendations will be discussed in further detail at the January 27, 2016 Board of Directors' Meeting.

IHSP-4

The IHSP-4 was presented for final content approval at this meeting. The document now incorporates minor feedback that was received from the Ministry of Health and Long-Term Care. An IHSP-4 communications plan and roll-out will be presented at the January Board meeting.

Hospital Pressures

Scott McLeod reported that as a result of LHIN efforts William Osler Health System has been approved an additional \$5 million in base funding from the Ministry of Health and Long-Term Care. It is a significant increase and will help address the multi-year plan to fully open Brampton Civic's full capacity. The proposal for Headwaters Health Care Centre has been withdrawn based on their projections for a balanced budget for 2015/2016. Their real challenges however, will be in the next fiscal year.

4.0 Board Education/Generative Dialogue – Building a Culture of High Performance (Studer Group)

Guests Bonnie Cochrane and Mitch Hagins were introduced and welcomed to the meeting. As a way of preparing the upcoming Governance and Leadership Forum scheduled for Thursday, February 18, 2016 they provided an overview of the Studer Philosophy. There was a good discussion around system level expectations as they relate to the ‘patient experience’, and the need for standardized methodology and how some of the metrics for Health Links could be incorporated.

Maria Britto thanked Bonnie and Mitch for their time and noted that the Board and the health service provider organizations were looking forward to hearing more about the Studer Philosophy in February, and how to create a level playing field with respect to the patient experience across the Central West LHIN.

5.0 Strategy Dialogue

5.1 Balanced Scorecard Fall Cycle 2015-2016

Elizabeth Salvaterra provided a brief overview of the 2015-2016 Balanced Scorecard Fall Cycle, noting that the new Ministry-LHIN Accountability Agreement (MLAA) includes two new developmental indicators that have been defined and reported this quarter, under the LHIN Resident Experience and System Performance sections. There was a brief discussion and general agreement that some of the indicators will require some significant work.

5.2 Quarterly Enterprise Risk Management (ERM) Report

Brock Hovey provided an overview of the Quarterly Enterprise Risk Management (ERM) Report, which is an annual review of all Central West LHIN risks. He noted that the number of top risks for the 3rd Quarter of 2015-2016 has increased from 6 to 7, based on a reassessment of mitigation strategies and priority rankings. The new top risk is Risk I.D. #58, ‘Lack of Physician Support for LHIN initiatives’.

Brock further advised that at the November 2014 Board Meeting, a request had been made for the Board to see the complete listing of all Enterprise Risks being monitored at the LHIN in the 3rd Quarter of each fiscal year. As a result of this request, information on all risks was provided to the Board. Currently, there are no new Enterprise Risks that have not already been reviewed by the Board.

MOVED by Lorraine Gandolfo and SECONDED by Pardeep Singh Nagra, that the Central West LHIN Board of Directors approves the 2015-2016 3rd Quarter (Q3) Enterprise Risk Management Report, as circulated.

CARRIED

5.3 Central West LHIN Highlights of 2015 and Looking Ahead to 2016

Maria advised that she had asked for a comprehensive overview of the major accomplishments of the Central West LHIN over the past year. Tom Miller provided an overview of some of the highlights and a brief discussion followed. Maria noted that this type of review will be undertaken on an annual basis going forward.

5.4 Integrated Health Services Plan (IHSP4) 2016-2019

David provided an overview of the changes highlighted in red within the IHSP which, reflects feedback received from the Ministry of Health and Long-Term Care. He noted that overall there was significant support for the directions suggested.

MOVED by Lorraine Gandolfo and SECONDED by Gerry Merkley, that the Central West LHIN Board of Directors approves the final IHSP-4 document, with changes as highlighted.

CARRIED

5.5 Lease of Property on EGH Site for Redevelopment of Ancillary Services Building

David Colgan provided an overview of the briefing note, noting that it was an update to a briefing note presented at the May 27, 2015 meeting. He further advised that upon Board approval, the Central West LHIN will submit its written advice to the Ministry of Health and Long-Term Care to support the leasing of the property for the Ancillary Services Building, along with the supporting documents provided to William Osler, including the full business case document and associated matters listed within this briefing note. A brief discussion followed.

MOVED by John McDermid and SECONDED by Adrian Bitá, that the Central West LHIN Board of Directors will update its advice to the Ministry of Health and Long-Term Care of its support for the Lease of Property by William Osler Health System on the site of the Etobicoke General Hospital for the Purpose of Development of an Ancillary Services Building.

CARRIED

6.0 Fiduciary Dialogue

6.1 Verbal Report of Quality Committee Meeting Held Monday, December 7, 2015

John McDermid, Committee Chair, provided a brief update on discussions held at the December 7, 2015 Quality Committee meeting which had been held at William Osler Health System to hear about their Quality Program in partnership with Health Quality Committee. He noted that the Central West CCAC had also been invited and there had been good discussion and feedback from all three organizations. He advised that the Quality Committee will take a break and reconvene in February and is hoping to meet with the Long Term Care sector at that time. He advised the Board that the new Quality Lead for the Central West LHIN, Nancy Labelle, will be starting on January 18, 2016 and noted that he and the Committee is looking forward to working with her.

6.2 Verbal Report of Governance Committee Meeting Held Thursday, December 10, 2015

Lorraine Gandolfo, Committee Chair, provided a brief update on discussions held at the December 10, 2015 Governance Committee meeting, noting that two governance policies had been reviewed and amended at that meeting that require Board approval. The first policy is the 'Personal Development/Education' policy and the second is the 'Board Effectiveness' policy.

After a brief discussion, the following motion resulted:

MOVED by Lorraine Gandolfo and SECONDED by Gerry Merkley that the Central West LHIN Board of Directors approves both the 'Personal Development/Education' governance policy and the 'Board Effectiveness' governance policy, as presented.

CARRIED

7.0 In-Camera Session

MOVED by Ken Topping and SECONDED by John McDermid, that at 7:40 p.m., the Central West LHIN Board of Directors consider Matters of Public Interest in a Closed Session as set out by the Local Health Integration Act, 2006, s.9(5)(a), and further, that Staff Members Scott McLeod, Brock Hovey, David Colgan and Michele Williams be invited to stay for this portion of the meeting.

CARRIED

MOVED by Ken Topping and SECONDED by John McDermid, that at 8:30 p.m., the Central West LHIN Board of Directors' meeting be moved Out-of-Camera and back into the Regular Session.

CARRIED

8.0 Adjournment of Board Meeting

MOVED by Lorraine Gandolfo and SECONDED by Jeff Payne, that there being no further business for discussion, that the Central West LHIN Board of Directors' Meeting of Wednesday, December 16, 2015 be adjourned at 8:30 p.m.

Maria Britto, Board Chair

Scott McLeod, CEO