

## **Waterloo Wellington Local Health Integration Network**

### **Board of Directors Meeting**

#### **MINUTES**

**Thursday, October 22, 2015**

The following are the minutes of the Board Meeting held at 12:00 p.m. on Thursday, October 22, 2015 at the Waterloo Wellington LHIN office, 50 Sportsworld Crossing Road, Suite 220, Kitchener, ON.

**Members Present:** J. Fisk (Chair), D. Small (Vice-Chair), M. O'Brien, J. Nesbitt & B. Larkin

**Regrets:** M. Delisle, M. Basi & B. Dinwoody

**Staff Present:** B. Lauckner, T. Lemon, Z. Danis, G. Cardoso, S.Rous, E.Fung & A. Davidson

**Recording Secretary:** D. Ruprecht

#### **1.0 Call to Order & Recognition of Quorum**

J. Fisk called the meeting to order at 12:00 p.m. and welcomed members to the meeting.

#### **2.0 Approval of the Agenda**

Motion No. 33-15-16 Moved by M. O'Brien, seconded by D. Small and unanimously approved:

THAT the agenda be approved as circulated.

#### **3.0 Declaration of Conflict of Interest**

All Board members stated that there were no declarations of conflict of interest made in relation to the matters to be dealt with on the agenda.

#### **4.0 Closed Session**

Motion No. 34-15/16 Moved by J. Nesbitt, seconded by M. O'Brien and unanimously approved:

THAT the meeting adjourn and move into a closed session for the purpose of a discussion about matters of such a nature that the desirability of avoiding public disclosure of them outweighs the desirability of adhering to the principle that Board meetings be open to

the public under *section 9(5) (a) of the Local Health System Integration Act, 2006.*

*Note: The open session adjourned at 12:05 p.m. to move into closed session*

*Note: The closed session adjourned at 1:50 p.m.*

## **WELCOME**

J. Fisk welcomed Board members and guests to the meeting at 2:00 p.m.

### **5.0 Reconvening the Open Session**

Motion No. 35-15/16 Moved by M. O'Brien, seconded by D. Small and unanimously approved:

THAT the open session reconvene.

*Note: The open meeting reconvened at 2:00 p.m.*

### **6.0 Report of the Closed Session**

J. Fisk reported that the Board met in a closed session from 12:05 p.m. to 1:50 p.m. for the purpose of discussions about matters of such a nature that the desirability of avoiding public disclosure of them outweighs the desirability of adhering to the principle that Board meetings be open to the public under *section 9(5) (a) of the Local Health System Integration Act, 2006.*

Motion No. 36 -15/16 Moved by B. Larking, seconded by D. Small and unanimously approved:

THAT the Board receive the Chair's report of the closed session for information.

### **7.0 Consent Agenda**

The following item was on the Consent Agenda for October 22, 2015.

a) Minutes:

THAT the minutes of the previous meeting held on September 16, 2015 be approved as circulated.

b) Chair Report:

THAT the Chair Report for August/September 2015 be received for information.

c) CEO Report:

THAT the CEO Report for August/September 2015 be received for information.

d) BPSAA Attestation for Q2 2015-16:

THAT the Board accept the CEO Certificate of Compliance for Q2 (2015/2016) and that the Board Chair sign (1) the Declaration of Compliance and (2) the Attestation of Compliance to the Broader Public Sector Accountability Act (BPSAA) and submit both to the Minister of Health & Long-Term Care.

Motion No. 37 -15/16 Moved by D. Small, seconded by M. O'Brien and unanimously approved:

THAT the items on the consent agenda for October 22, 2015 be accepted and approved.

***PUBLIC PARTICATION***

**8.0 Young Carers Group**

M. Pender provided the Board with an overview of the local young carers group including their experiences and well as some tips on how allies can support them. Contact information and Young Carer Groups web link is posted on the WWLHIN website.

***STRATEGIC AGENDA***

**12.0 Appointment of Board of Director Vice-Chair**

J. Fisk provided the Board with background information for appointing a new Board of Directors Vice-Chair due to the upcoming vacancy with the current Vice-Chair, D. Small's, end of term effective November 17, and recommendation for a new appointment.

*Note: J. Nesbitt, declaring a conflict of interest with this item and refrained from voting on the motion.*

Motion No. 38 -15/16 Moved by D. Small, seconded by B. Larkin and unanimously approved:

THAT Jeff Nesbitt be appointed as the Vice-Chair of the WWLHIN Board of Directors pending MOHLTC approval.

**13.0 Appointment of Finance & Audit Committee Chair**

J. Fisk provided the Board with background information for appointing members to the Finance and Audit Committee due to the upcoming vacancy with the current Chair, D. Small's, end of term effective November 17, and recommendation for a new appointment.

*Note: M. Delisle, declaring a conflict of interest with this item and refrained from voting on the motion.*

Motion No. 39 -15/16 Moved by B. Larkin, seconded by J. Nesbitt and unanimously approved:

THAT Michael Delisle be appointed as the Chair of the WWLHIN Finance and Audit Committee.

#### **14.0 System Coordinated Access (SCA)**

M. Denomme provided the Board with an update on the Waterloo Wellington System Coordinated Access initiative and a recommendation for base funding.

Motion No. 40 -15/16 Moved by B. Larkin, seconded by J. Nesbitt and unanimously approved:

That the Board of Directors approve up to \$250,000 in base funding to Langs Farm Village Association for the implementation of System Coordinated Access specialist referral.

#### **15.0 Integrated Health Service Plan 2016-19**

T. Lemon and J. Flagler-George reviewed the draft summarized content for the Integrated Health Service Plan 2016-19 with the Board. There was a fulsome discussion and the content will be updated based on Board input and submitted to the Ministry of Health for feedback. The plan will then be brought to the WWLHIN Board for approval.

#### **16.0 Health System Annual Plan – Q2 Progress and Risk Review Update**

G. Cardoso provided the Board with the Quarter 2 report on the 2015-2016 Annual Business Plan (ABP) highlighting risks, milestones, and current/forecasted year end system dashboard performance.

#### **17.0 Wellington County Review - Progress Update**

G. Cardoso provided the Board with a progress update on the Wellington County integration activities underway since the September 16, 2015 Board meeting; specifically, an update on progress of the Governance integration of Groves Memorial Hospital and North Wellington Health Care, and the advancement of an integrated health system for rural residents.

#### **18.0 Next Meeting**

Thursday, January 28, 2016  
12:00-5:00 p.m. (WW LHIN Office)

**19.0 Adjourn**

On a motion by M. O'Brien, seconded by D. Small and there being no further business, the meeting adjourned at 3:55 p.m.

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J. Fisk  
Chair

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M. O'Brien  
Secretary

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D. Ruprecht  
Recording Secretary